

R E P O R T

BIML Activities*November 1998 – September 1999**Subject**Activities*Follow-up to the 33rd CIML meeting

- Editing and distribution of the Decisions
- Editing and distribution of the minutes, including a full transcript of the discussions concerning the Birkeland Report
- Implementation of the Decisions (see detailed information below under the various headings)

Presidential Council

- Organization of a meeting in Paris (February 1999); preparation of reports on the various aspects of OIML activities of interest to the Council; publication of the Council meeting report in the OIML Bulletin
- Multiple contacts with the CIML President and Vice-Presidents; organization of two meetings of the Presidium in Paris (January and June 1999)

Preparations for the 34th CIML meeting

- Papers and arrangements for the meeting in liaison with the Tunisian CIML Member (see detailed information below under the various headings)

Preparations for the Eleventh Conference and the 35th CIML meeting

- Discussions with NWML Representative to define general features of the meeting; visit to meeting venue; most arrangements already agreed upon
- Preparation of a preliminary draft budget for the period 2001–2004

Development Council

- Editing and distribution of the minutes of the Seoul meeting
- Working meetings with the Chairperson of the Development Council (December 1998, February, March, May and September 1999)
- Preparations for the Tunis meeting (agenda, summary of inquiries, proposals for new work)
- Liaisons with ISO/DEVCO, UNIDO, WTO, etc.
- Contacts with national bodies specializing in assistance to developing countries (DAM-Germany, NSC-Australia, ESM-France)
- Advertising concerning the “Train-the-Trainer” video on R 76; assistance to developing countries unable to purchase the video by themselves

OIML policy

- Assessment report for 1998
- Distribution of the final version of the Birkeland Report
- Development of an implementation document of the Birkeland Report and OIML long-term policy for discussion at the 34th CIML meeting
- Preparation of a first draft revision of the *Guide for CIML Members*

Technical committees and subcommittees

- Inquiries for annual reports; information of the Presidential Council; report in the OIML Bulletin
- Examination of the situation of and contacts with certain TC's/SC's
- Participation in the work of certain TC's/SC's (see participation in meetings below)

- Liaison between certain TCs/SCs and international and regional bodies with related activities
 - Multiple contacts with the CIML Vice-President responsible for OIML technical activities (in particular to prepare a report for the Tunis CIML Meeting)
 - Postal inquiries concerning a number of draft Recommendations or Annexes (test report formats); distribution of four drafts for approval by the CIML at its Tunis Meeting
 - Updating of the documents (*State of Progress, Responsibility, etc.*) related to TC/SC activities (certain of these documents now being accessible on the OIML Web Site)
- Participation in OIML technical meetings
- TC 8/SC 5 (organized by the BIML in Paris, November 1998)
 - TC 1 (Warsaw, November 1998)
 - TC 13 (Frankfurt, March 1999)
 - TC 3 (organized by the BIML in Paris, June 1999)
 - Participation in the preparations for the Software Seminar (Paris, 30 September – 1 October 1999) and Weights Workshop (Boras, 13–15 October 1999)
- Certification
- Organization of a meeting of the OIML working group on accreditation and certification at the BIML in February 1999
 - Registration of OIML certificates; information for Members
 - Follow-up on conformity assessment, quality management, certification, accreditation and other activities within IAF, ILAC, ISO/IEC, WTO, UN/ECE, EA, etc.
 - Restart of the revision of the document on the OIML Certificate System
- Technical publications
- Editing, translating and printing of D 26, R 127, R 93 (plus French version of R 126)
 - Editing and translating of R 81 (Annex D) and R 122 (Annex C) before printing
 - Editing R 60 for immediate printing following CIML Meeting in Tunis
 - Editing draft revision of *Vocabulary of Legal Metrology* for distribution to CIML Members in October 1999
 - Improvement of BIML technical facilities and training of staff
- OIML Bulletin
- Production of four issues (approx. 220 pages)
 - Proof-reading and author approval of all articles before publication
- Communication
- Regular update of information annexed to the Blue Brochure
 - Regular update and extension of OIML transparency presentation (French version being prepared by Mr. Magana)
 - Regular update and significant improvement of the OIML web site; availability in Adobe Acrobat of all Recommendations applicable within the OIML Certificate System; preliminary work on an OIML Development Council web site, initiated by Mrs. Annabi
 - BIML survey on the use of the OIML web site by CIML Members
 - Update of OIML posters
- Liaisons with other institutions
(including participation in meetings)
- JCGM/WG 2 (BIPM, November 1998)
 - WTO TBT Committee and Session on good practice of international standards (Geneva, November 1998)
 - DAM seminars and training courses (Munich, November 1998 and April 1999)
 - WELMEC Committee Meetings (Budapest, January 1999 and Warsaw, September 1999)
 - 75-year anniversary of trade metrology in South Africa (Pretoria, February 1999)
 - European Commission meetings on the “Measuring Instruments Directive” (Brussels, March and May 1999)
 - 75-year anniversary of BEV (Vienna, March 1999)
 - First meeting of COLAMEL (Montevideo, March 1999)

Visits to and from OIML Members

Miscellaneous

- UN/ECE Working Party and Seminar on implementation of international standards (Geneva, May 1999)
- IMEKO World Congress (Osaka, June 1999)
- WTO TBT Committee and Symposium on conformity assessment procedures (Geneva, June 1999)
- APLMF Committee Meeting (Bali, September 1999)
- IAF General Assembly (Vienna, September 1999)
- Contacts with ISO (R 99, ISO 17025, etc.), IEC (revision of R 58 and R 88)
- Re-organization of the participation of international and regional bodies in OIML TC/SC activities (to be finalized in October 1999)
- Algeria, Argentina, Australia, Belgium, China, Cuba, France, Germany, Indonesia, R. of Korea, Netherlands, Poland, Russia, Spain, South Africa, Switzerland, Thailand, Tunisia, United Kingdom, Uruguay, USA and Yugoslavia
- Contacts with the Embassy of Uzbekistan
- Preparations for a Euro-Mediterranean Round-Table (Tunis, 4 October) in cooperation with Mrs. Annabi and Mr. Magana
- Development of a pattern for OIML Normative Documents supplementing the future European Measuring Instruments Directive ■

Committee draft received by the BIML, 1999.09.01 – 1999.10.31

Title	Language	CD n°	TC/SC	Country
<i>Revision of R 75: Heat meters</i>	E	1 CD	TC 11	Germany