



**Note
to CIML Members and OIML Corresponding Members**

Subjects:

- **Joint ILAC/OIML Working Program for 2007 and 2008**
- **Technical and metrological experts validated by the Committees on Participation Review**

Dear Colleagues,

The Memorandum of Understanding (MoU) between ILAC and the OIML signed in November 2006 specifies that the Working Program implementing the MoU would be decided on by the ILAC Chair and the CIML President during an annual meeting.

To this end, we are pleased to inform you that the first joint ILAC/OIML Working Program for 2007 and 2008 was finalized at the bipartite ILAC/OIML Meeting held on 8 March 2007. The Program is attached to this circular and will also be posted on the MAA pages of the OIML web site under the headings "Documentation" and "General", together with a progress table which will be regularly updated to keep you informed of progress in its implementation.

Certain actions are related to the validation and qualification of technical and metrological experts who participate in assessments. The BIML has published on its web site (under the headings "Documentation" and "R 60 and R 76 DoMCs") a list of technical and metrological experts who have been validated by the R 60/R 76 Committee on Participation Review (CPR).

Several of these experts have already been involved in the peer assessments carried out during the implementation of the Mutual Acceptance Arrangement for load cells and nonautomatic weighing instruments.

In addition, accredited testing laboratories of Issuing Participants in the R 60 and R 76 DoMCs have been invited to request to their national Accreditation Body that one expert on this list participates in the accreditation assessment team as soon as testing according to OIML R 60 and/or OIML R 76 is included in the assessment scope. This process was formalized in the joint ILAC/OIML Working Program and additional actions have been planned to improve harmonization between peer assessments and accreditation assessments. In particular, the following actions have been decided on:

- Technical and metrological experts validated by the CPRs should be trained to conduct assessments of testing laboratories, in particular to familiarize themselves with the accreditation assessment process on the basis of ISO/IEC 17025 and ILAC Guidelines;
- The BIML will develop a training program for lead assessors from Accreditation Bodies which are full Members of ILAC, the objective being to train assessors in legal metrology requirements and familiarize them with the Guide for the application of ISO/IEC 17025 to legal metrology under development by OIML TC 3/SC 5. ILAC will request a list of potential participants in this training session from Accreditation Bodies and the list of lead assessors will be drawn up on the basis of these participants. These lead assessors, specifically trained for legal metrology, will consequently participate in the peer assessments and in the accreditation assessment when legal metrology is part of the accreditation scope.

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The time schedule for the implementation of these actions is defined in the attached joint Working Program. Nevertheless, considering the list of R 60/R 76 technical and metrological experts, it is assumed that experts have already undergone training since they participated in the joint OIML/ILAC training session in September 2005 in Paris. Consequently, they could be contacted by Accreditation Bodies from ILAC to participate in assessments of testing laboratories involved in type evaluation of load cells and nonautomatic weighing instruments. The experts concerned will be directly informed by the BIML on the procedure agreed on between ILAC and the OIML.

At the 41st CIML Meeting the cost of peer assessment was approved and fixed at a lump sum equal to 1500 € per assessor-day. This cost takes into account fees paid to the metrological and technical experts which amount to 600 € per assessor-day.

For technical and metrological experts participating in accreditation assessments, the fees have to be negotiated directly with the relevant Accreditation Body since it was not possible to fix a lump sum because the fees paid to assessors and experts depend on each Accreditation Body.

Please do not hesitate to contact us if you require any additional information.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'JF Magaña', with a horizontal line underneath it.

Jean-François Magaña
Director, BIML

Copies: ILAC Chairman – ILAC Secretary – ILAC Liaison Officer



**Joint ILAC/OIML Working Program
2007-2008**

Considering the signature of the Memorandum of Understanding (MoU) in November 2006 between ILAC and the OIML, the ILAC Chair and the OIML President approved the Joint Working Program in March 2007.

Régine Gaucher (BIML) and Peter van den Leemput (ILAC) are responsible for the implementation of this Program, which focuses on the following issues:

- The development of a list of ILAC and OIML experts and assessors to be involved in assessments in the field of legal metrology;
- The development of a joint ILAC/OIML training program;
- The development of a joint ILAC/OIML assessment procedure.

Action	Comments	Leader	Means	Deadline
List of Technical and Metrological Experts	<ul style="list-style-type: none"> - Extension to countries which do not participate in Declarations of Mutual Confidence (DoMC) - Extension to fields which are not yet covered by a DoMC (<i>proposal to be submitted for approval to CIML at its 42nd CIML Meeting in October 2007</i>) 	BIML	BIML Circular to CIML Members	April 2007
Lead assessors qualified by Accreditation Bodies, ILAC full Members	<ul style="list-style-type: none"> - Participation of these assessors in OIML peer assessments 	ILAC	ILAC Circular to Accreditation Bodies to request candidacies	April 2007
Technical and Metrological Experts qualified by the OIML	<ul style="list-style-type: none"> - Participation in the accreditation assessment where legal metrology is included in the scope of the accreditation – First step: limitation to accreditations in fields covered by a DoMC 	BIML ILAC	BIML Circular to CIML Members ILAC Circular to Accreditation Bodies	April 2007 April 2007
Training for lead assessors from Accreditation Bodies, ILAC full Members	- Program to be developed	BIML	Program	December 2007
	- First training to be organized	BIML/ILAC	Training	January 2008
Training for Technical and Metrological Experts from the OIML	- Program to be developed	ILAC	Program	December 2007
	- First training to be organized	BIML/ILAC	Training	January 2008

Action	Comments	Leader	Means	Deadline
Joint ILAC/OIML Assessment Procedure		BIML	Draft to be submitted for comments to ILAC	September 2007
Survey among CIML Members and Corresponding Members	To collect information concerning: - countries which request accreditation of national type approval bodies, bodies responsible for initial and periodic verifications; - the requirements defined for the traceability of measurements in the field of legal metrology.	BIML	Questionnaire together with an explanatory note on the purpose of the survey to be sent to CIML Members and Corresponding Members	January 2008
Workshop/round table	To be planned on the occasion of the 43rd CIML Meeting in 2008	BIML/ILAC	Program	End of 2007