



**Note to Participants
in the R 60 and R 76 Declarations of Mutual Confidence (DoMCs)**

Subject: Maintenance of the R 60 and R 76 DoMCs

Dear Colleagues,

I am pleased to remind you that further to the decision of the R 60/R 76 CPR meeting held in June 2009, it is now time to start the renewal process of the R 60 and R 76 DoMCs.

Considering the DoMC maintenance process as defined in OIML MAA 01 *Operating rules of the Committee on Participation Review and Declarations of Mutual Confidence*, the renewal should be completed by the end of September 2010 (four years after the signature or the last renewal). However, the CPR agreed to postpone the deadline for terminating the renewal to the end of September 2011 in view of the fact that it will take more than a year to complete the intermediate documentary assessment process.

As defined in section 10 of OIML MAA 01, the renewal of a DoMC includes:

- A review of the Participants and of their status (Issuing Participants, Utilizing Participants);
- A modification of the CPR members, if applicable;
- A review by CPR Members of the most recent internal audit reports of the Testing Laboratories (whether they are accredited or not);
- For accredited testing laboratories, a review by CPR Members of the last accreditation assessment report(s) on the basis of ISO/IEC 17025 which covers both the management system and the technical requirements for the relevant scope of the DoMC;
- For non-accredited Testing Laboratories, a review by CPR Members of the report of a peer-assessment to be organized under the conditions defined below;
- The number of OIML MAA Certificates issued under the DoMCs;
- Any complaints received by the Participants, their Testing Laboratories or the BIML, if applicable.

To this end, Participants are kindly invited to send the following information to the BIML, **at the latest by 31 March 2011**:

For Issuing Participants:

- A confirmation of their participation as Issuing Participant;
- A confirmation of the relevance of their additional requirements, if any included in the scope of the DoMC;

- The most recent internal audit report of each of their Testing Laboratories listed in the DoMC. In case the Testing Laboratory is accredited, the report may be issued under the format specified under their quality management system. If the Testing Laboratory is not accredited, the report may be issued on the basis of the format given in section 4 of OIML B 10-2:2004;
- For each accredited Testing Laboratory, the most recent accreditation assessment report(s) to cover conformity to both types of ISO/IEC 17025 requirements (management requirements in section 4 and technical requirements in section 5 of the Standard). We would like to remind you that, on the basis of the Memorandum of Understanding signed between ILAC, IAF and the OIML, the accreditation assessment team shall include a technical and metrological expert from the list validated by the CPRs when the technical requirements related to the relevant scope of the DoMC are assessed. In the event that this process is not fulfilled, the accreditation report would not be able to be considered as valid by CPR Members;
- For non-accredited Testing Laboratories, a peer-assessment report. Issuing Participants are invited to request their non-accredited Testing Laboratories listed in the DoMC, to organize a peer assessment using an assessment team composed of one lead assessor and one technical and metrological expert from the list validated by the CPR. A peer assessment report format is available in Annex I of OIML MAA 01;
- A synthesis of any complaints received with the corrective actions implemented, if applicable.

For Utilizing Participants:

- A confirmation of their participation as Utilizing Participant;
- A confirmation of the relevance of their additional requirements, if any are included in the scope of the DoMC;
- A synthesis of the complaints received and of the corrective actions implemented, if applicable.

All the above information shall be sent to Mr. Willem Kool, Assistant Director at the BIML, who will act as CPR Secretariat and who will make it available to CPR Members for the continuation of the process (consultation of CPR Members and CPR Report).

Please do not hesitate to contact us if you require any additional information or further clarifications.

Yours faithfully,



Régine Gaucher
BIML