



**Note to Participants  
in the R 49 Declaration of Mutual Confidence (DoMC)**

**Subject: Maintenance of the R 49 DoMC**

Dear Colleagues,

Considering the DoMC maintenance process as defined in OIML MAA 01 *Operating rules of the Committee on Participation Review and Declarations of Mutual Confidence*, the renewal should be completed by November 2011 (four years after the signature or the last renewal).

In the meantime, the intermediate documentary assessment should have been conducted two years after the signature. The BIML launched this process in September 2009 through BIML Circular 09/443 but unfortunately, following the departure from the BIML of our colleague Samuel Just, who was responsible for the management of the R 49 DoMC, it was not possible to complete this process.

Consequently, we suggest skipping the first intermediate documentary assessment and proceeding directly to the first renewal of the DoMC.

As defined in section 10 of OIML MAA 01, the renewal of a DoMC includes:

- a review of the Participants and of their status (Issuing or Utilizing);
- a modification of the CPR members, if applicable;
- a review by CPR Members of the most recent internal audit reports of the Testing Laboratories (whether they are accredited or not);
- for accredited Testing Laboratories, a review by CPR Members of the last accreditation assessment report(s) on the basis of ISO/IEC 17025 which covers both the management system and the technical requirements for the relevant scope of the DoMC;
- for non-accredited Testing Laboratories, a review by CPR Members of the report of a peer assessment to be organized under the conditions defined below;
- the number of OIML MAA Certificates issued under the DoMCs;
- any complaints received by the Participants, their Testing Laboratories or the BIML, if applicable.

To this end, Participants are kindly invited to send the following information to the BIML, **at the latest by 31 March 2011**:

For Issuing Participants:

- Confirmation of their participation as Issuing Participant;
- Confirmation of the relevance of their additional requirements, if any included in the scope of the DoMC;

- The most recent internal audit report of each of their Testing Laboratories listed in the DoMC. In case the Testing Laboratory is accredited, the report may be issued under the format specified under their quality management system. If the Testing Laboratory is not accredited, the report may be issued on the basis of the format given in section 4 of OIML B 10-2:2004;
- For each accredited Testing Laboratory, the most recent accreditation assessment report(s) to cover conformity to both types of ISO/IEC 17025 requirements (management requirements in section 4 and technical requirements in section 5 of the Standard). We would like to remind you that, on the basis of the Memorandum of Understanding signed between ILAC, the IAF and the OIML, the accreditation assessment team shall include a technical and metrological expert from the list validated by the CPRs when the technical requirements related to the relevant scope of the DoMC are assessed. In the event that this process is not fulfilled, the accreditation report would not be able to be considered as valid by CPR Members;
- For non-accredited Testing Laboratories, a peer-assessment report. Issuing Participants are invited to request their non-accredited Testing Laboratories listed in the DoMC to organize a peer assessment using an assessment team composed of one lead assessor and one technical and metrological expert from the list validated by the CPR. A peer assessment report format is available in Annex I of OIML MAA 01;
- A synthesis of any complaints received with the corrective actions implemented, if applicable.

For Utilizing Participants:

- Confirmation of their participation as Utilizing Participant;
- Confirmation of the relevance of their additional requirements, if any are included in the scope of the DoMC;
- A synthesis of the complaints received and of the corrective actions implemented, if applicable.

In view of my own departure from the BIML, all the above information should please be sent to Mr. Willem Kool, Assistant Director at the BIML, who will act as CPR Secretariat and who will make it available to CPR Members for the continuation of the process (consultation of CPR Members and CPR Report).

Please do not hesitate to contact us if you require any additional information or further clarifications.

Yours faithfully,



Régine Gaucher  
BIML